



School District No. 51 (Boundary)

Regular Meeting of the Board of Education

January 10, 2012 at 6:00 p.m.

Boundary Learning Centre

Agenda

Call to Order

Presentations/Delegations

- Greg Lee - BCSS
- Spirit Club – BCSS

10 Minute Comment Period

Adoption of Agenda

Adoption of Minutes

- Regular Meeting – December 13, 2011

Report on In-Camera Meeting from December 13, 2011

The Board discussed personnel issues, properties/facilities, and business items. The Superintendent gave an update on job action.

Business Items

1. Superintendent's Report

- Superintendent' Report December 2011 (Attachment)
- Monthly Class configurations (In Compliance with Bill 33)
- Chamber of Commerce (Briefing Note)
- Social Media (Briefing Note)

2. Secretary-Treasurer's Report

- December 2011 Operations Transportation Report (Attachment)
- Enrollment Report (Attachment)
- Expenditure Report (Attachment)

3. Director of Instruction Report

- Report December 2011 (Attachment)

4. Talking Break – Student Engagement

5. Trustee School Visitations

6. Budget Consultation (Attachment)

7. Committee Assignments

- Board Reps * Board Committees * School Liaisons

8. Committee Reports

- Finance Committee

9. Trustee Reports

10. Around the Boundary

11. Trustee Activities and Upcoming Events

BCPSEA 18th General AGM – January 20-21, 2012

Working Session – January 24, 2012 at 5:00 p.m.

BCSTA/BCPSEA Academy – February 9 - 11, 2012

Succession Planning – Trustees & Administrators – February 16 or 17, 2012 (TBC)

BCSTA Provincial Council Meeting – February 24-25, 2012

Working Session – February 28, 2012 at 5:00 p.m.

Future Agenda Items

Next Board Meeting: February 14, 2012 at 6:00 p.m.
School Board Office

Adjournment

QUESTION PERIOD

The purpose of this portion of the Agenda is to provide the opportunity to members of the public, press, radio and staff to ask questions or request clarification on items placed on this evening's Regular Meeting Agenda. Questions which do not arise from the Agenda may certainly be addressed. Points may be raised before or after the meeting days by approaching the Executive Officers or Chairperson. If such queries require formal address by the Board, they can be submitted, in writing, and considered for placement on the Agenda for subsequent meetings. Such inquiries are welcomed as many routine questions can be handled by the staff.

School District No. 51 (Boundary)

Minutes of a Regular Meeting of the Board of Education of School District No. 51 (Boundary)
held Tuesday, December 13, 2011, 6:00 p.m. at the School Board Office

The Chairperson called the Meeting to order at 6:03 p.m.

| | | |
|----------|-------------------|-------------------------|
| Present: | Mrs. T. Rezansoff | Chairperson |
| | Ms. S. Gee | Trustee |
| | Mr. K. Harshenin | Trustee |
| | Mr. D. Reid | Trustee |
| | Mrs. C. Riddle | Trustee |
| | Mrs. C. Strukoff | Trustee |
| | Mrs. R. Zitko | Trustee |
| | Mr. M. Strukoff | Superintendent |
| | Mrs. J. Hanlon | Secretary-Treasurer |
| | Ms. M. Ruzicka | Director of Instruction |

Adoption of Agenda

MOVED Zitko
2ND Reid

“That the Agenda for December 13, 2011 be adopted with the addition of BC School Sports.”

CARRIED

Adoption of Minutes

MOVED Harshenin
2ND Gee

“That the Minutes of the November 8, 2011 Board Meeting be adopted as circulated.”

CARRIED

MOVED C. Strukoff
2ND Zitko

“That the Minutes of the December 5, 2011 Inaugural Board Meeting be adopted as circulated.”

CARRIED

Report on In-Camera Meeting from November 8, 2011

The Board discussed personnel issues, properties/facilities, and business items. School fire safety plans are being developed and the Policy Committee will explore guidelines with regards to implementations on criminal record checks and driver’s abstracts.

Trustee Sabourin declared a pecuniary conflict of interest for a portion of the November 8, 2011, Board of Education Closed Meeting.

Business Items

1. Superintendent’s Report

- The Superintendent presented his report for November 2011. Class size configurations are in compliance with Bill 33. The Superintendent highlighted the Jump Math initiative that teachers in the District are leading.
- Superintendent’s Annual Report was presented

MOVED Harshenin
2ND Riddle

“That the Board accept the Superintendent’s Annual Report.”

CARRIED

2. Secretary-Treasurer’s Report

The Secretary-Treasurer presented the Operations-Transportation report for November 2011. The enrolment and expenditure reports were also presented, as well as the final funding allocation and the changes that will be made to the funding formula for 2012/2013. The impact of these changes to the District will not be known until March 15, 2012.

3. Director of Instruction’s Report

Report for November 2011 was presented by M. Ruzicka, Director of Instruction. She highlighted the work they are doing with the Aboriginal Enhancement Agreement.

4. Year In Review

Board chair, Teresa Rezansoff gave a brief overview of the work and the decisions the Board made during 2011.

5. Financial Disclosure Statements

These statements need to be returned to the Secretary-Treasurer between January 1 and January 15 of each year.

6. Distribution of Campaign Financing Disclosure Statements

These are due 120 days after voting day which is March 19, 2012.

7. Board Representatives for 2012

The Secretary-Treasurer conducted the election for the following positions by secret ballot. As a result of the process the following motions were made to confirm the results:

MOVED Zitko
2ND C Strukoff

“That the Board elect Cathy Riddle as the Trustee Representative to the BCSTA Provincial Council and David Reid as the Alternate for 2012.”

MOVED Riddle
2ND Reid

“That the Board elect Cindy Strukoff as the Trustee Representative to the BCPSEA and Vicki Gee as the Alternate for 2012.”

MOVED Harshenin
2ND Strukoff

“That the Board appoint David Reid as the Trustee Representative to the Okanagan Labor Relations Council (OLRC) and Jeanette Hanlon, Secretary-Treasurer as the Alternate for 2012.”

8. Committee Reports

a) Policy Committee

MOVED Gee
2ND Riddle

“That the Board approve for circulation the following policy: Child Protection.”
CARRIED

MOVED Gee
2ND Strukoff

“That a policy on sexual orientation be discussed and drafted at the Policy Committee”
CARRIED

b) Finance Committee

The Secretary-Treasurer reviewed the current budget process and highlighted the changes in the process. She requested input from the Trustees at the January meeting on the consultation pamphlet that previously has been circulated to education partners.

c) BC School Sports

During a working session the Board will talk about drafting a motion to bring to the BCSTA AGM regarding students in rural schools and their opportunities to participate in sports not offered in their own District.

9. Proposal for a Meeting of All Elected Officials of the Boundary Area

It was agreed that the Board host a meeting of all elected officials of the Boundary area.

10. Trustee Reports

Trustees and Management reported out from December 8 – 10, 2011 BCSTA Trustee Academy.

11. Around the Boundary

November 2011 Presentation

Future Agenda Items

Nil

Meeting adjourned at 8:24 p.m.

Chairperson

Secretary-Treasurer



Month-end Report December 2011

M. Strukoff

Superintendent of Schools

EDUCATION

Bill 33

- All Classes are in compliance

Professional Development (Staff)

- December 6 Jump Math In-service at Perley
- Preliminary planning for August days 2012 has started. The BDTA president is participating along with two principals and the Superintendent.

District Initiatives

- Currently in discussions with Selkirk College, Community Futures and GFSS investigating the possibility of running a cooking course Semester 1 Sept 2012
- Currently investigating with Selkirk College the possibility of running adult education courses in the West Boundary.



Jump Math In-service for Elementary teachers

Job Action

- As part of job action teachers will not be invigilating provincial examinations at the end of Semester 1. Arrangements are in place for excluded staff to invigilate the examinations. In SD51 teachers will be marking exams because the academic training of most of our administrators is in other subject areas or they have not taught in the subject area for over 5 years.
- The plan for administration of FSA examinations is under development. Again due to job action teachers are not required to administrate FSAs. Plans are being finalized to administer the exams in each school

Munday Foudation Scholarship

- Attached is an article on the Munday Foundation and the impact it has had on a BCSS grad. I've been asked to look into this matter and will have an oral report for the Board Meeting.

Boundary Regional Chamber of Commerce

- Propose that the School District join the Boundary Regional Chamber of Commerce. (See attached Briefing Note)

Meetings out of District for the Superintendent

- Fri. January 13/12 ERAC Board Meeting (Vancouver)
- Fri. January 27/12 Education Partner's Health Schools Committee (Vancouver)



Briefing Note

Date: January 5, 2012

Topic: Boundary Regional Chamber of Commerce

Prior to amalgamation in 1996 School District 12 (Grand Forks) was a member of the Grand Forks Chamber of Commerce.

After amalgamation School District 51 (Boundary) did not join a chamber. Its new region had up to 4 chambers at any given time.

For a variety of reasons a regional chamber has been formed called The Boundary Regional Chamber of Commerce. All communities in our region, except for Greenwood, are participating. As a non-profit organization spanning the whole region I propose that for \$50 a year that SD51 join the Chamber.

The Chamber's mission is:

To build a strong business network that promotes Boundary Country, encourages business and community development, and enriches our vibrant, healthy region in a sustainable way.

A strong vibrant community means a strong vibrant school district.

To find out more about the chamber [click here](#).



Briefing Note

Date: January 5, 2012

Topic: Social Media

At this time the District's web filter blocks most social media sites from our networks. Facebook is available in the Board Office and the IT Centre. Twitter is also available

For information about Facebook click [here](#) and [here](#).

Twitter is an online [social networking service](#) and [microblogging](#) service that enables its users to send and read text-based posts of up to 140 [characters](#), known as "tweets". It was created in March 2006 by [Jack Dorsey](#) and launched that July. The service rapidly gained worldwide popularity, with over 300 million users as of 2011,^[6] generating over 300 million tweets and handling over 1.6 billion [search queries](#) per day.^{[3][8][9]} It has been described as "the [SMS](#) of the [Internet](#)."^[10]

For more information on Twitter [click here](#).and [here](#).

Since the Board raised the issue of the District using social media as a communication tool, we have been holding conversations about possible implementation. We have discovered that overall our knowledge of social media is very limited. Our staff members have input and knowledge depending on their personal usage of these tools.

Some of the questions that have been raised are:

Which social media tool(s) should be used?

What would be the purpose of the social media tool(s) we pick?

Will these be interactive accounts?

Do we monitor comments? Will this increase the workload on staff?

Whose responsibility will this become?

How many of our parents use social media? Do the numbers warrant the effort?

This issue will need more research and thought before moving forward.



Operation Transportation Report December 2011 J. Hanlon, Secretary-Treasurer

Maintenance

December continued to be a busy time for our maintenance personnel. Several of the projects tackled during this time included:

- GFSS - gym floor
- WBES -gym lights
- Hutton – installed sound system for special ed students
- Big White – projector and smart board installed as well as installation of walls in the basement to block off storage area
- Cupboards have been ordered for nutrition rooms
- Put up and take down of risers for the Christmas Concerts
- Snow removal
- Completion of routine work orders
- And some holiday time was also taken!



Custodians

This is the second year with a reduced winter clean of five days rather than seven. Due to this time limitation, some schools did not have their lockers cleaned during the winter break. We want to contact several other districts to see if doing a team clean during these breaks would possibly present a more efficient option. The custodians did a great job considering this shortened schedule and we appreciate their dedication and the pride they take in their work.

Technology

The technology staff continues to do a lot of trouble shooting. During December they deployed trustee and education assistant laptops as well as updating software. Vandalism of computer equipment is happening at some schools. The schools will be taking responsibility for the damaged equipment with replacement parts coming from school budgets.



School District No. 51 (Boundary)
Enrolment
December 31, 2011
Head Count

| | Dec 31, 2011 | Nov 30, 2011 | Increase (Decrease) | Sep 30, 2011 |
|--------------|--------------|--------------|------------------------|--------------|
| GFSS | 395 | 392 | 3.0000 | 392 |
| Perley | 260 | 260 | - | 261 |
| Hutton | 252 | 253 | (1.0000) | 253 |
| CLES | 91 | 91 | - | 90 |
| | | | | |
| BCSS | 145 | 145 | - | 144 |
| MES | 33 | 32 | 1.0000 | 34 |
| GWD | 47 | 45 | 2.0000 | 45 |
| WBES | 126 | 131 | (5.0000) | 128 |
| BES | 9 | 9 | - | 8 |
| Big White | 17 | 16 | 1.0000 | 15 |
| | | | | |
| Walker | 35 | 35 | - | 34 |
| Total | 1410 | 1409 | 1.0000 | 1404 |

Fund : 0 General Operating

| OB | TITLE | DEC | YEAR TO DATE | ENCUMBERED | FULL YEAR BUDGET | AVAILABLE | PERC |
|--------------------|--------------------------------|--------------|--------------|------------|------------------|-----------|------|
| 10 | Principal & Vice Principal sal | 65,551.37 | 551,916.89 | | 1,108,902 | 556,985 | 50 |
| 11 | Teacher Salaries | 627,538.14 | 2,509,640.72 | | 6,267,097 | 3,757,456 | 60 |
| 12 | Non-Teachers Salaries | 256,604.17 | 1,238,993.15 | | 2,987,247 | 1,748,254 | 59 |
| 13 | Management Salaries | 32,713.75 | 185,670.25 | | 404,946 | 219,276 | 54 |
| 14 | Substitute Salaries | 35,855.42 | 173,745.32 | | 538,264 | 364,519 | 68 |
| 19 | Trustees Indemnity | 6,169.94 | 37,019.64 | | 74,042 | 37,022 | 50 |
| 21 | Statutory Benifits | 24,147.54 | 147,415.17 | | 620,585 | 473,170 | 76 |
| 22 | Pension Plans | 131,563.57 | 572,731.00 | | 1,363,333 | 790,602 | 58 |
| 23 | Medical And Life Benifits | 47,935.89 | 277,849.01 | | 639,997 | 362,148 | 57 |
| 31 | Consulting | 73,136.98 | 195,486.10 | 4,059.01 | 465,807 | 266,262 | 57 |
| 33 | Student Transportation | 4,515.39 | 26,944.08 | 608.38 | 83,655 | 56,103 | 67 |
| 34 | Training & Travel | 45,273.95 | 129,141.54 | | 287,895 | 158,753 | 55 |
| 36 | Rentals & Leases | 3,080.00 | 17,175.10 | | 33,528 | 16,353 | 49 |
| 37 | Dues And Fees | 1,686.76 | 53,732.44 | | 69,790 | 16,058 | 23 |
| 39 | Insurance | 14,043.00 | 56,834.00 | | 67,400 | 10,566 | 16 |
| 42 | Other Contracts | 80.00- | | | | | |
| 51 | Supplies | 75,592.44 | 304,779.54 | 33,725.08 | 899,629 | 561,124 | 62 |
| 52 | Learning Resources | 3,009.53 | 20,698.17 | 2,061.58 | 48,652 | 25,892 | 53 |
| 53 | Library Books | 1,730.06 | 3,912.13 | 961.02 | 26,210 | 21,337 | 81 |
| 54 | Electricity | 49,680.12 | 104,048.31 | | 277,000 | 172,952 | 62 |
| 55 | Heat | 35,317.53 | 48,405.45 | | 182,000 | 133,595 | 73 |
| 56 | Water And Sewage | 1,620.61 | 3,398.61 | | 19,000 | 15,601 | 82 |
| 57 | Garbage And Recycling | 1,276.93 | 5,910.52 | | 16,000 | 10,089 | 63 |
| 58 | Furn. & Equipment Replacement | | 17,937.64 | | 65,000 | 47,062 | 72 |
| 59 | Computer Equipment Replacement | 1,676.64 | 22,072.83 | | 100,000 | 77,927 | 78 |
| TOTAL FOR Fund - 0 | | 1,539,639.73 | 6,705,457.61 | 41,415.07 | 16,645,979 | 9,899,106 | 59 |
| GRAND TOTAL | | 1,539,639.73 | 6,705,457.61 | 41,415.07 | 16,645,979 | 9,899,106 | 59 |



December 2011 Report

Director of Instruction
Maxine Ruzicka

Aboriginal Education

- December 2 – I and other Aboriginal Education staff were invited to attend an Aboriginal Elders dinner. This was a nice setting to meet others in the Aboriginal community and a great opportunity to have informal discussions.
- Culture planning committees continue to meet to plan Aboriginal culture learnings across the district. Russell Podgurny will be establishing/instructing two Aboriginal Drumming Groups (in the East and West Boundary (BCSS)). Sessions will be held every 2 weeks, after school, from the middle of January until spring break.
- December 14, Aboriginal Education Advisory meeting with Ministry of Education Aboriginal Education coordinator, Ted Cadwallader, regarding our Aboriginal Education enhancement Agreement renewal process and what have we learned since we embarked on our first Agreement 6 years ago. The following are some of the questions that he discussed with the group that meet with him.
 - How has the district changed to better support the academic success of Aboriginal students?
 - What have you put in place to increase the academic success of Aboriginal students?
 - What other indicators do you use to track success and what trends are you seeing there?

Early Years

- It is confirmed that School District 51 Kindergarten teachers will participate in the annual EDI (Early Development Inventory) survey. Thanks to the Human Early Learning Partnership (HELP) and UBC for working with the BCTF to gain their support for Kindergarten teachers to continue is this very valuable work.
- Infant Mental Health Interior Region webinar was postponed until January. Penticton, Kamloops and the Boundary have established some innovative programming that is being shared with the Regional ECD/CYSN Alliance.

Special Education

- CONNECT parenting program working group continues to move ahead with establishing sessions in the east and west Boundary.
- December 8 – reviewed progress on the Rural Grant Initiative that Linda Dolezsar is working on. The UBC research assistant working with her project is very impressed with what has been done so far and is working with Linda on the research part of this initiative. The work should be completed sometime in mid spring.
- An Art of Balance refresher course for a number of teachers and EA's who had previously completed level 1 and/or level 2 was organized. Sage Barrett will be facilitating this session in January in Rock Creek.



Briefing Note

Budget Consultation

Past methods used for Budget Consultation

The January Finance meeting was the public meeting in which input from other stakeholders was sought for the next year's budget.

1. A list of suggested priorities was circulated to the following participant. The participants were asked to rank them in order of what was important to them.
 - Staff
 - PAC's
 - Student Leadership
 - Principals
 - Unions

This process was used for two years.

2. The last three years we have sent out a letter similar to the letter attached. The questions have changed slightly. The letter was posted on the website and sent to the above stakeholders for a response.

Question:

What process for the budget consultation process does the Board wish to use?

Priorities

Letter

Other?

Consultation for the 2012/2013 Budget Process

Each year School District No. 51 spends approximately 16 million dollars delivering a quality education system to over 1400 students throughout our Boundary communities. This spending has a direct impact on your children and their educational experience from Preschool, through our Strongstart Centres, to Grade 12 graduation.

Our student achievement results show performances significantly above provincial results on almost every measure. The district wants to continue to sustain and improve these results for our students.

The District has a commitment to ensure that we are doing the best in offering quality programs and services to you. In order to help ensure this, we are asking for your thoughts, input and opinions on how the District is operating.

A budget plan is developed through a culmination of plans, discussions, commitments and feedback. Flexibility is achieved primarily by reallocating resources within the funding provided, as well as spending smarter and more efficiently. An important piece for determining an effective distribution of funds is feedback from parents, staff, students and our communities.



We need to know what is important to you.

Please let us know the areas of our system that have provided success to your child's education?

School services and programs you want us to continue?

School services and programs you feel are no longer required?

Do you have any other comments and suggestions regarding the 2012/2013 school budget?

Please specify:

Parent _____ Student _____ Staff _____ Community member _____

Send your responses to the District Office through your home/school mail or by mailing your written submission to School District No. 51 (Boundary) Box 640, Grand Forks, BC V0H 1H0 or fax to (250) 442-8800, or you could also send an E-mail to charlene.wiebe@sd51.bc.ca by **March 18, 2012**.



SCHOOL DISTRICT NO. 51 (BOUNDARY) BOARD REPRESENTATIVES - 2012

Board members are asked to sit on external committees and groups as representatives of School District #51. Representatives of the District are expected to take a District point of view when representing the District. They should relay District concerns to the individual groups/organizations and report back to the Board on issues when necessary to do so. Some of these external positions are appointed and some need to be elected by the Board as a whole. The current major positions are as follows.

DISTRICT SCHOLARSHIP

**DAVE REID - EAST
VICKI GEE - WEST**

BCSTA - KOOTENAY BOUNDARY BRANCH

CATHY RIDDLE

BCSTA PROVINCIAL COUNCIL

**CATHY RIDDLE
DAVE REID**

BCPSEA REPRESENTATIVE COUNCIL

**CINDY STRUKOFF
VICKI GEE**

OKANAGAN LABOUR RELATIONS COUNCIL

**DAVE REID
JEANETTE HANLON**

CHILDREN, YOUTH & FAMILY COMMITTEE

CATHY RIDDLE

BOUNDARY INTEGRATED SERVICES MODEL

TERESA REZANSOFF

RECREATION COMMISSION

- GRAND FORKS
- Christina Lake

CINDY STRUKOFF

CITY COUNCIL LIAISON (ON AN AS NEEDED BASIS)

- GRAND FORKS
- GREENWOOD
- MIDWAY
- AREA C
- AREA D
- AREA E

**TERESA REZANSOFF/KEN HARSHENIN
CATHY RIDDLE
VICKI GEE
CINDY STRUKOFF
DAVE REID
ROSE ZITKO**



SCHOOL DISTRICT NO. 51 (BOUNDARY) BOARD COMMITTEES -2012

POLICY DEVELOPMENT

Vicki Gee - Chair
Committee of the Whole

The Policy Committee shall hold regular meetings with the intent of developing and maintaining District Policies. They are to involve education partners in the development of School District Policy. The Committee shall make recommendation to the School Board on individual policy adoption or modification.

OPERATIONS

Ken Harshenin - Chair
Committee of the Whole

The Committee shall review, explore and make recommendations to the Board on any major issues dealing with facilities or transportation that require the attention of the Board.

PERSONNEL

AD HOC REPRESENTATION

Administration may call on members of this Committee when needed to sit in on personnel or employee relations meetings.

COMMUNITY ENGAGEMENT COMMITTEE OF THE WHOLE Cathy Riddle/Rose Zitko - Co-Chairs

The intent of this Committee of the Whole is to engage the public in matters relating to education and to provide a venue for informal conversations on education to take place between the Board and the Public. This committee will meet four (4) times a year, twice in the East and twice in the West.

FINANCE COMMITTEE **(CHAIRD BY THE SECRETARY-TREASURER)**

Jeanette Hanlon - Chair
Committee of the Whole

This Committee is responsible for the fiscal stewardship of the School District. It has responsibility for all matters of fiscal policy including submission of the recommended annual operating budget to the Board. The Committee is to involve education partners in the budget process.

ABORIGINAL EDUCATION

Vicki Gee - Chair
Committee of the Whole

DISTRICT DEVELOPMENT TEAM - no planned mtgs until next year

COMMUNITY LITERACY COMMITTEE

Ken Harshenin - Chair
Committee of the Whole

BOARD VICE-CHAIRPERSON

****Alternate every month****

| | |
|------------------------------|-----------------------|
| MARCH & SEPTEMBER | ROSE ZITKO |
| FEBRUARY & AUGUST | CATHY RIDDLE |
| JUNE & DECEMBER | KEN HARSHENIN |
| MAY & NOVEMBER | CINDY STRUKOFF |
| APRIL & OCTOBER | DAVE REID |
| JANUARY & JULY | VICKI GEE |

Agenda



**SCHOOL DISTRICT NO. 51 (BOUNDARY)
SCHOOL LIAISONS - 2012**

| | |
|---|------------------------------------|
| BEAVERDELL ELEMENTARY SCHOOL | Rose Zitko |
| BIG WHITE COMMUNITY SCHOOL | Rose Zitko/Teresa Rezensoff |
| GREENWOOD/MIDWAY ELEMENTARY SCHOOL | Cathy Riddle |
| BOUNDARY CENTRAL SECONDARY SCHOOL | Vicki Gee |
| WEST BOUNDARY ELEMENTARY SCHOOL | Vicki Gee |
| GRAND FORKS SECONDARY SCHOOL | Teresa Rezensoff |
| DR. D.A. PERLEY ELEMENTARY SCHOOL | Dave Reid |
| JOHN A. HUTTON ELEMENTARY SCHOOL | Ken Harshenin |
| CHRISTINA LAKE ELEMENTARY SCHOOL | Cindy Strukoff |
| DISTRICT PARENT ADVISORY COUNCIL | Rose Zitko |
| WALKER DEVELOPMENT CENTRE | Ken Harshenin |