



## OPERATIONS/TRANSPORTATION REPORT October 2011 Jeanette Hanlon, Secretary-Treasurer

**Forms** – Over the month of October, we have worked on reports for the Ministry.

- Form 1701 – Collection of FTE and headcount for Districts along with categorized special education students and aboriginal students.
- Form 2003 – Collect data on teachers' salaries as at September 30<sup>th</sup> which is used to determine the Educator's Salary Adjustment portion of the funding formula.
- Class Size and Composition – Used to calculate school district class size averages and ensures compliance with Bill 33.
- Form 1530 - This report shows the positions for the operating school year that the District knows of as at September 30<sup>th</sup>.
- Form 2001 - Reports new staff and staff returning from leaves.

### **Budget**

Budget figures have been put into the accounting system. Presently we are around \$60,000 over our projections. We do not pass the amended budget until February and I am hoping to be able to reduce the expenditures by that time. There is a Finance Meeting on November 15, 2011 at 3:30 p.m. at the School Board Office. I will provide a more detailed update at that meeting.



### **Orientation of Bus for K-3.**

One of our bus drivers, Joanne Rooke, provided a 15 minute orientation on the rules of riding the school bus to all students in K-3 around the District. We once again had a coloring contest for the students along with this initiative and are offering a small prize.

### **Cross Walk on the Highway by Hutton School**

The crossing guard has been keeping track of how many students are using the cross walk. Last year in the old location she had only 2-4 students crossing. This year, in the new location, the number of students crossing is 20-25.



### **Clerical Pro D**

On October 20<sup>th</sup> the clerical staff had a Pro D session with Shawn Lockhart on Web Design and BCeSIS



### **Bus Driver Pro D**

On October 21<sup>st</sup> our bus drivers got onto a bus and headed to Osoyoos. They joined the bus drivers from School District No. 53 for a day of Pro D. The topics included a refresher on Epi-pens and Distractions and Driving.

### **Grounds**

All irrigation systems have been flushed and prepared for winter. While leaves are still falling from the trees, we are still hoping the leaves will be picked up before the snow falls. We also have a problem with deer messing up the playing fields in Grand Forks, and have hired a bus driver to clean up the grounds.

### **PSAB - Public Sector Accounting Board**

All provincial government ministries are changing to follow these guidelines for reporting financial information to the public. This change takes effect for the financial statements ending June 30, 2013. On October 27<sup>th</sup> I attended a session with other ministries and School Districts in Kamloops to hear about the transition to these accounting guidelines.

These guidelines will affect the School Districts budgeting in the spring for the 2012/2013 school year. The budget will include amounts for all funds - not just Operating. These guidelines are set up to provide more transparency to readers of the financial statements.